



SKATE BANK RELEASE FORM

ORGANIZATION: _____ **CONTACT NAME:** _____

PHONE: _____ **EMAIL:** _____

LOANER PERIOD: _____

IN ORDER FOR YOUR GROUP TO RECEIVE THE SKATE BANK, YOU MUST SEND BACK THIS SIGNED FORM UPON RECEIPT OF YOUR CONFIRMATION LETTER.

1. RELEASE FORM

The Skate Bank received from the Skate Canada - Saskatchewan contains skates, guards, helmets; disinfect spray, equipment sign out sheets and participant sign in sheets. We, the user group, are totally responsible for the equipment, the participants, and all related activities while in possession of the Skate Bank

It is the responsibility of the user group to ensure the safety and enjoyment of participants. Proper headgear is required and necessary for all skating activities at a CanSkate Level 5 (beginner). Skate Canada - Saskatchewan. and the Board of Education does not endorse, approve, or recommend any skating activity unless proper equipment is worn and in particular, a CSA approved hockey helmet.

Skate Canada - Saskatchewan, its Executive, employees and volunteers cannot be held liable for injury to any individual as a result of the use of the Skate Bank.

Skate Canada - Saskatchewan, its Executive, employees, and volunteers cannot be held liable for injury that may occur resulting from broken or damaged equipment.

It is the responsibility of the user group to ensure that the equipment received is safe prior to its use. If items are not in a safe useable condition, the user group must immediately remove this equipment and notify Skate Canada - Saskatchewan so that the items can be replaced (i.e., loose skate blades, cracked helmets, or any other item found to be dangerous).

Skate Canada – Saskatchewan Skate Bank is strictly for promotional and educational use and was developed to allow people to experience skating in a safe, enjoyable manner. If for any reason you can not use the equipment when you receive it please let us know immediately.

2. FOLLOW UP

Groups using the skate bank must complete the follow up form after use of the kit. The information is vital to ensuring that this program will continue to be supported by Skate Canada - Saskatchewan. Please take the time to complete it properly.

3. EQUIPMENT/LOSS OR DAMAGE

User groups will complete the equipment inventory, adhere to all program policies and agree to pay the replacement costs for all broken, damaged or lost equipment as follows:

Count the equipment and fill out the skate bank equipment invoice form prior to your first use. Fax/Email a copy of the form to Skate Canada – Saskatchewan immediately to ensure that your group is not charged for equipment that

was broken or lost by a previous group. As well, fill out the equipment invoice form again after using the skate bank, and send it in to Skate Canada - Saskatchewan. If you do not fill out the forms as requested you may be charged for damage to equipment caused by other groups.

User groups must inform Skate Canada - Saskatchewan. of any lost, damaged or broken items **as soon as they occur**, so that they can be replaced in time for the next user groups. Forward a cheque ASAP for all items.

Skates and blades must be dried and aired out after each use. Skates must also be tied and sorted into sizes (as per tote) prior to passing them on to the next user group. If laces are broken they must be replaced.

Skates are to be used on an ice surface only. Walking on non-ice surfaces does irreversible damage to the blades that you will be charged for.

4. SHIPPING

Equipment is to be forwarded to the next user group and should be sent C.O.D. Groups receiving the equipment are responsible to pay the freight charges. You are required to send the Skate Bank to the next user group after the **Wednesday** of the second week of your loaner period, to ensure that the next group can start their program on the Monday of their first week.

Phone this group the week prior to your skate bank period and ask them when the equipment will be sent to you. It is your responsibility to contact this group should your equipment not arrive on time. After contacting them, if problems remain, contact the Skate Canada - Saskatchewan office.

5. Groups failing to comply with any of the above noted policies will be excluded from future involvement.

****Skate Canada - Saskatchewan reserves the right to withdraw the skate bank for membership projects without warning at any time.**

I have read the above information, I understand it, and on behalf of the user group, agree to abide by the conditions herein.

PRINT NAME: _____ **SIGNATURE:** _____ **DATE:** _____

ORGANIZATION: _____ **PHONE:** _____

In no way does the Skate Canada – Saskatchewan. gain financially from the Skate Bank program.